

Certification Level Guidelines

CERTIFIED SAFE PATIENT HANDLING ASSOCIATE (CSPHA)
<p>Scope of Practice A <i>specialist</i> in safe patient handling and mobility (SPHM) who has acquired sufficient field experience and knowledge to support training, education and the ability to assist leadership in sustainable SPHM programming. This level of experience and knowledge has been verified through documentation of related work experience and education.</p>
<p>Anticipated Capabilities Successfully uses and instructs others in the correct use of SPHM protocols and equipment within the assigned healthcare environment.</p>
<p>Required Education & Professional Experience A total of three years post- secondary education and professional experience in a related field. May be in one area or a combination of both.</p>
<p>Required SPHM Work Experience One year of SPHM-specific work experience in an organization where duties include responsibilities associated with an SPHM program.</p>
<p>Required Professional Development (PD) Hours* Ten Professional Development (PD) hours over the last two years relating to responsibilities in SPHM. This may include training in the use of SPHM equipment, skills for training others, or topics that would improve skills in promoting SPHM.</p>
<p>Required Letters of Recommendation One letter from a Certified Safe Patient Handling Professional, <u>or</u> Two letters from supervisors, coworkers or SPHM colleagues familiar with the applicant's work and involved with SPHM.</p>
<p>Required Evidence of Competence NOT REQUIRED</p>
<p>Examination NOT REQUIRED</p>
<p>Certification Renewal: Every 3 Years Upon each renewal cycle, certificants are expected to submit evidence of completion for fifteen Professional Development (PD) hours during the prior thirty-six months on the ASPHP approved <i>Professional Development Tracking Form</i>.</p>

***Professional Development:** Activities intended to expand the knowledge and skills of SPHM certificants in the Nine Core Competency areas. Please refer to the *Professional Development Categories-Approved Documentation chart* for more information.

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CERTIFIED SAFE PATIENT HANDLING CLINICIAN (CSPHC)
<p>Scope of Practice A licensed healthcare professional who has acquired sufficient SPHM practical experience and knowledge to establish protocols and supervise the direct application of SPHM techniques in all clinical settings that would support a sustainable culture of safety surrounding SPHM. This level of experience and knowledge has been demonstrated through written examination and verified through documentation of related clinical work experience and education.</p>
<p>Anticipated Capabilities Successfully coordinates and practices the clinical application of SPHM “at the bedside” throughout the continuum of care (e.g. nursing units, clinics, home health environments). Assists and supports leadership in SPHM policy and procedure development, finance, and program promotion.</p>
<p>Required Education & Professional Experience A licensed healthcare clinician with a minimum of three years’ healthcare experience.</p>
<p>Required SPHM Work-Experience Two years (full or part-time) of SPHM specific work-experience in a healthcare organization where duties include responsibilities associated with an SPHM program.</p>
<p>Required Professional Development (PD) Hours* Sixteen Professional Development (PD) hours over the last two years relating to responsibilities in SPHM. This may include training in the use of SPHM equipment, skills for training others, or topics that would improve skills in promoting SPHM. Examples of topics include the Nine Core Competency areas. If a topic is not directly related to SPHM, the applicant will be required to provide a brief explanation.</p>
<p>Required Letters of Recommendation Three letters are required. Must include one letter from a CSPHP <u>or</u> a Senior leader. Two letters from supervisors, clients or SPHM colleagues familiar with the applicant’s work and involved with SPHM.</p>
<p>Required Evidence of Competence Submission of one work product to provide formal evidence of competence in the area of SPHM. This may include reports, assessments, publications, policies and procedures or training materials. Work products may be composed entirely by the applicant or in collaboration with others in their organization; authorship must be clearly listed. Note: Vendor documents are not acceptable.</p>
<p>Examination After an applicant’s portfolio has been approved, the applicant will receive an invitation to take the CSPHC examination. Examination topics include all Nine Core Competency areas with a primary focus on the clinical application of SPHM: Clinical knowledge and experience; training deployment; unit-specific customization; team leadership; risk analysis and control.</p>
<p>Certification Renewal: Every 3 Years Upon each renewal cycle, certificants are expected to submit evidence of completion for twenty-four Professional Development (PD) hours during the prior thirty-six months on the ASPHP approved <i>Professional Development Tracking Form</i>.</p>

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CERTIFIED SAFE PATIENT HANDLING PROFESSIONAL (CSPHP)
<p>Scope An <i>expert</i> in safe patient handling and mobility (SPHM) who has acquired sufficient knowledge and experience to initiate and administer a comprehensive and sustainable SPHM program at any healthcare organization. This level of knowledge and expertise has been demonstrated through written examination, related work experience and authorship of unique safe patient handling research, program material and/or training information.</p>
<p>Anticipated Capabilities Develop and manage all aspects of a SPHM program.</p>
<p>Required Education & Professional Experience RN + 5 years' experience <u>or</u> Bachelor's Degree + 4 years' experience <u>or</u> Graduate Degree + 3 years' experience</p>
<p>Required SPHM Work-Experience Equivalent to 2 years full-time work-experience dedicated to SPHM (e.g. 100% full-time for 2 years <u>or</u> 50% part-time for 4 years)</p>
<p>Required Professional Development (PD) Hours* Thirty-six Professional Development (PD) hours over the last three years relating to responsibilities in SPHM. This may include training in the use of SPHM equipment, skills for training others, or topics that would improve skills in promoting SPHM. Examples of topics include achieving culture change, ergonomic risk evaluation, and control/safety management. Please refer to the Nine Core Competency for additional information. If a topic is not directly related to SPHM, the applicant must include a brief explanation as to how the content enhanced their ability to manage an SPHM program.</p>
<p>Required Letters of Recommendation Three letters are required. One letter from a current Supervisor or a client that can describe applicant's SPHM work. Two letters from other persons familiar with the applicant's work and who are involved with SPHM</p>
<p>Required Evidence of Competence Submission of two work products to provide formal evidence of competence in the area of SPHM. This may include reports, assessments, publications, policies and procedures or training materials. Work products may be composed entirely by the applicant or in collaboration with others in their organization. If a collaborative work product is submitted, the applicant must be a lead author. Authorship must be clearly listed. Note: Vendor documents are not acceptable.</p>
<p>Examination After an applicant's portfolio has been approved, the applicant will receive an invitation to take the CSPHP examination. Examination topics include all Nine Core Competency areas.</p>
<p>Certification Renewal (Every 3 Years) Upon each renewal cycle, certificants are expected to submit evidence of completion for thirty-six Professional Development (PD) hours during the prior thirty-six months on the ASPHP approved <i>Professional Development Tracking Form</i>.</p>

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