



ASSOCIATION OF SAFE PATIENT HANDLING PROFESSIONALS CERTIFICATION GUIDELINES

CERTIFIED SAFE PATIENT HANDLING ASSOCIATE (CSPHA)

SCOPE

A specialist in safe patient handling and mobility (SPHM) who has acquired sufficient SPHM experience and knowledge to support training, education and mentorship of SPHM applications to assist the leadership in sustainable SPHM programming. This level of knowledge and experience has been verified through documentation of required levels of related experience and education.

ANTICIPATED CAPABILITIES

Successfully use and instruct others in the correct use of SPHM protocols and equipment within the assigned healthcare environment.

REQUIRED EXPERIENCE & PROFESSIONAL EXPERIENCE

A combination of post- secondary education and experience in related field, totaling three years

REQUIRED SPHM-SPECIFIC WORK EXPERIENCE

One year of experience in an organization with a SPHM program where duties include responsibilities associated with that program

REQUIRED PROFESSIONAL DEVELOPMENT HOURS *

Ten Professional Development (PD) hours over the last two years relating to responsibilities in SPHM. This may include training in the use of equipment, on skills for training others or other topics that would improve skills in promoting SPHM.

REQUIRED LETTERS OF RECOMMENDATION

One letter from a Certified Safe Patient Handling Professional, or
Two letters from colleagues or supervisors familiar with applicant’s work and involved with SPHM.

REQUIRED EVIDENCE

Not Required

EXAMINATION

Not Required

CERTIFICATION RENEWAL (EVERY 3 YEARS)

Submission of evidence of completion of fifteen Professional Development (PD) hours in prior thirty-six months, on approved form: “Professional Development Tracking Form.”

*** Professional Development:** Activities intended to expand the knowledge and skills of SPHM certificants in the nine, core competency areas. May include attending or presenting at SPHM (or closely related) conferences, engaging in independent study, teaching at in-service training sessions, writing journal articles, participating in ASPHP committees and other approved activities.



ASSOCIATION OF SAFE PATIENT HANDLING PROFESSIONALS CERTIFICATION GUIDELINES

CERTIFIED SAFE PATIENT HANDLING CLINICIAN (CSPHC)
<p>SCOPE</p> <p>A licensed healthcare professional who has acquired sufficient SPHM practical experience and knowledge to establish protocols and supervise the direct application of SPHM techniques in all clinical settings that would support a sustainable culture of safety surrounding SPHM. This level of knowledge and experience has been demonstrated through written examination and documentation of related experience and education.</p>
<p>ANTICIPATED CAPABILITIES</p> <p>Coordinates and practices the clinical application of SPHM (“at the bedside”) throughout nursing units, clinics and/or home health environments. Furthermore, be able to assist and support leadership in SPHM policy development, financial resource and program promotion.</p>
<p>REQUIRED EXPERIENCE & PROFESSIONAL EXPERIENCE</p> <p>A licensed, healthcare clinician with 3 year’s healthcare experience</p>
<p>REQUIRED SPHM-SPECIFIC WORK EXPERIENCE</p> <p>Two years of SPH responsibilities in a healthcare organization (full or part-time SPHM responsibilities)</p>
<p>REQUIRED PROFESSIONAL DEVELOPMENT HOURS *</p> <p>Sixteen-hours over the last two years, relating to your responsibilities in SPHM. Examples of topics include the nine core competency areas. Other SPHM-related topics require explanation.</p>
<p>REQUIRED LETTERS OF RECOMMENDATION</p> <p>Three letters are required. Must include one letter from a CSPHP and two letters from supervisors, clients or colleagues who oversee or are knowledgeable about your SPHM work and who are involved with SPHM.*</p> <p><i>* It is preferred that one letter be from a CSPHP, but if the applicant does not know a CSPHP that is familiar with his or her work, then this requirement can be fulfilled by a letter from a senior leader in his or her organization that can attest to their role, work and expertise related to the nine core SPHM competencies.</i></p>
<p>REQUIRED EVIDENCE</p> <p>Submission of one work product, to provide formal evidence of competence in the area of SPHM. May include reports, assessments, publications, policies & procedures or training materials. May be a product composed entirely by you or in collaboration with others in your organization. Note: Vendor documents are not acceptable.</p>
<p>EXAMINATION</p> <p>After the applicant’s portfolio has been approved, the applicant will be invited to take the CSPHC examination. Examination topics include all nine core competency areas, with a focus on the clinical application of SPHM: clinical knowledge & experience, training deployment, unit-specific customization, team leadership, risk analysis & control.</p>
<p>CERTIFICATION RENEWAL (EVERY 3 YEARS)</p> <p>Submission of evidence of completion of twenty-four Professional Development (PD) hours in prior thirty-six months, on approved form: “Professional Development Tracking Form.”</p>

*** Professional Development:** Activities intended to expand the knowledge and skills of SPHM certificants in the nine, core competency areas. May include attending or presenting at SPHM (or closely related) conferences, engaging in independent study, teaching at in-service training sessions, writing journal articles, participating in ASPHP committees and other approved activities.



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CERTIFIED SAFE PATIENT HANDLING PROFESSIONAL (CSPHP)

SCOPE

An expert in safe patient handling who has acquired sufficient knowledge and experience to initiate and administer a comprehensive and sustainable SPHM program at any health care organization. This level of knowledge and expertise has been demonstrated through written examination, related experience and authorship of unique safe patient handling research, program material or training information.

ANTICIPATED CAPABILITIES

Establish and manage all aspects of a SPHM program.

REQUIRED EXPERIENCE & PROFESSIONAL EXPERIENCE

- 1) RN plus five years' experience, or
- 2) Bachelor's Degree (in related field) plus four years' experience, or
- 3) Graduate Degree (in related field) plus three years' experience.

REQUIRED SPHM-SPECIFIC WORK EXPERIENCE

Equivalent of two years full-time dedicated to SPHM;
For example: four years w/ 50% of time dedicated to SPHM equivalent to two full-time years.

REQUIRED PROFESSIONAL DEVELOPMENT HOURS *

Thirty-six Professional Development (PD) hours over the last three years relating to responsibilities in SPHM. Examples of related topics include achieving culture change, ergonomic risk evaluation and control and safety management. For other topics, include a brief explanation of how this content enhanced your ability to manage a SPHM program.

REQUIRED LETTERS OF RECOMMENDATION

Three letters are required. Must include one letter from current supervisor or client that describes applicant's work and two from persons familiar with applicant's work and who are involved with SPHM.

REQUIRED EVIDENCE

Two submissions of work authored by applicant that provide formal evidence of competence in the area of SPHM. May include reports, assessments, publications, policies & procedures, written evaluations or materials from training that were developed by the applicant. Products must clearly be original, written or developed exclusively by applicant. Collaborative work or edited vendor documents are not acceptable

EXAMINATION

When the CSPHP applicant's portfolio has been approved by the review team, they will be invited to take the CSPHP exam which is the final step in earning the credential.

Examination Topics: All 9 core competency areas.

CERTIFICATION RENEWAL (EVERY 3 YEARS)

Submission of evidence of completion of thirty-six Professional Development (PD) hours in prior thirty-six months, on approved form: "Professional Development Tracking Form."

*** Professional Development:** Activities intended to expand the knowledge and skills of SPHM certificants in the nine, core competency areas. May include attending or presenting at SPHM (or closely related) conferences, engaging in independent study, teaching at in-service training sessions, writing journal articles, participating in ASPHP committees and other approved activities.