

Certification Program

APPEALS

Certificants and/or certification applicants have the right to Appeal decisions that are made regarding their certification status including revocations, suspensions, and/or a rejection of application that prevents the applicant from taking the exam.

Certificants or certification applicants shall file an appeal, including supportive information addressed to the Review Board within fifteen (15) days of notification of the issue/decision which they want to appeal.

The Review Board will meet and provide a decision regarding the appeal within thirty (30) days following receipt of the appeal. This decision may be appealed to the Executive Team of the Certification Program within fifteen (15) days. The Executive Team will render the final decision within thirty (30) days of receipt of the appeal.

All Certified Mail correspondence from the person making the appeal, either to the Review Board or to the Executive Team must be sent to: Executive Director, re: Appeals, ASPHP, #317 3140 W. Tilghman Street, Allentown, PA 18104